

Communications Director

The ETUC is seeking to employ a journalist who will be the Communication Director in the framework of its project *Civil Society Dialogue: Bringing together workers from Turkey and the EU through a shared culture of work* - TR 0604.04.

This will be for a 15 month period, paid on the basis of 85 days work, starting on 1 September 2008. The successful candidate will report to the Head of the Press Department and work in close collaboration with the webmaster and the Training Coordinator.

Project objectives

The overall objective of the project is to strengthen contacts and mutual exchange of experience between the trade unions of Turkey and trade unions of EU Member States with a view to ensure a better knowledge and understanding of one another, and an awareness of the opportunities and challenges of future EU Enlargement.

The two major communication activities are: to produce a series of nine 8-page training brochures and to oversee the running of the project web site.

Tasks

His/her tasks will be:

- To oversee the defining of the content of the training brochures
- To oversee the writing of the training brochures
- To oversee the editing, layouting and printing process for the training brochures
- To oversee the design and development of the web site (which will be housed in Turkey and managed in Turkey by a Turkish web master)
- To oversee the provision and editing of content for the web site

Person specification

Knowledge and experience

- Experience as a journalist
- Experience of working with trade unions

Skills

- Ability to work in a multicultural environment
- Sense of initiative within a team-based approach
- Good command of written and spoken English
- Good IT skills

The ETUC will pay a maximum of 362 € per day.

Applications and supporting documents should be sent by 4 July 2008 to:

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